

Report of the Trustees and
Financial Statements for the Year Ended 31st March 2019
for
Crichton Foundation

Farries, Kirk and McVean
Chartered Accountants
Statutory Auditors
Dumfries Enterprise Park
Heathhall
Dumfries
DUMFRIESSHIRE
DG1 3SJ

Crichton Foundation

Contents of the Financial Statements
for the Year Ended 31st March 2019

	Page
Report of the Trustees	1 to 7
Report of the Independent Auditors	8 to 9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12 to 22

Crichton Foundation

Report of the Trustees for the Year Ended 31st March 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Crichton Foundation, was Incorporated on 30 June 2009 as a Company limited by guarantee and not having a share capital (Company Number SC361942). The new Company was recognised by OSCR as a Scottish Charity under Scottish Charity Number SC024589.

Its objectives and charitable purposes are set out in full in its Memorandum and Articles of Association and can be summarised as follows:-

1. To widen access to higher and further education in southern Scotland and beyond.
2. To assist the academic institutions on the Crichton University Campus to develop their academic programmes and facilities.
3. To preserve and regenerate the heritage of the Crichton estate as a public asset, to be enjoyed by the local community.
4. To raise awareness of the importance of the Crichton University Campus for the prosperity of the local community.

In addition the Foundation acts as a bridge between the Campus and the local community and runs a series of awareness raising events to keep the public abreast of developments on the Campus.

The Foundation holds funds endowed to it by Dumfries and Galloway Council and transferred from the former Trust. These take the form of investments currently managed by Brewin Dolphin Limited who are members of the London Stock Exchange and regulated by The Financial Conduct Authority. The income from the investment funds is used to finance the operational costs of the Foundation. This allows the income from the Foundation's fundraising activities to be used to support the awards distributed to students and campus partners.

Awards

All award applications being considered for funding must clearly demonstrate they fit one or more of the objectives and charitable purposes of the Foundation which are detailed above.

Award applications fall within three main headings:

- Financial support for students
- Capital funding contributions towards Campus projects
- Revenue support for specific projects

All applications are assessed by the Awards Committee or student support services.

ACHIEVEMENT AND PERFORMANCE **REVIEW OF ACTIVITIES**

1. Fundraising

A total of £35,292 was raised from 1 April 2018 - 31 March 2019.

The Foundation hosted the inaugural Crichton Foundation Lunch on 9th November 2018 with 225 in attendance and the event generated a fundraising surplus of £10,110.

The Women of Dumfries and Galloway Lunch was held on 8th March 2019 with 300 in attendance and the event raised a surplus of £13,272.

HK Financial Advisors provided very generous support as the main sponsor.

Please refer to the Annual Report for further information.

2. Awards

The Awards Committee met four times during the year on dates which reflect the academic calendar. The funds available for distribution are determined by the Executive Committee and any recommendations of awards over £10,000 must be referred to the Executive Committee for approval and ratified by the Board.

Crichton Foundation

Report of the Trustees for the Year Ended 31st March 2019

ACHIEVEMENT AND PERFORMANCE

General Education Grants

The Foundation received 19 applications and issued 13 Awards totalling £3,600.

Carson Reaching Potential Award

The Foundation received 18 applications and issued 13 Awards totalling £4,200. These awards are given to undergraduate students who provide evidence to the Committee that the funds will enable them to progress with their studies and reach their full potential.

Sir David Landale Prize

The Landale Prize of £1,000 was awarded to Leonie Lepple studying BSc Environmental Science and Sustainability at the University of Glasgow.

Hardship Awards

Candidates must provide evidence they have applied to the appropriate bodies for financial assistance and that any sources of income they have secured through grants or part time employment are insufficient to meet their needs.

Crichton Foundation Hardship Grant

These grants for undergraduates and postgraduates are assessed by Student Services and monitored by the Awards & Grants Committee. 13 hardship grants were awarded during the year to a total value of £3,950.

Awards to Partners

Dumfries & Galloway College

In the previous year, The Discretionary Fund total of £12,000 was awarded for academic year 2018-19. At 31st March £9,141 was disbursed to 79 students.

This fund is administered by Dumfries & Galloway College Learner Services and monitored by the Awards Committee.

The Crichton Foundation Prize & Shield - 2 prizes totalling £1,000.

The Crichton Trust

In the previous year £15,000 was awarded to the Building the case for a Care Campus. The 2nd tranche of £5,000 was paid during the year.

The University Of Glasgow

Student's Facilities Brochure £500

Joe and Jenny Smith Sculpture "Just Keep Asking" £4,630. This was funded by 4 generous donations to the Foundation which allowed the University of Glasgow to commission the sculpture.

Crichton University Campus Students Association

The Foundation contributed £1,275.39 towards football facilities.

They received a further £500 towards purchasing a pitch line marking machine

Student Community Engagement

Project "Walk Better, Feel Better" received £73.19.

3. Awareness Raising Activities

Between 01 April 2018 and 31 March 2019 the Foundation ran a successful series of six Crichton Conversations delivered by high profile speakers on a range of contemporary topics. Please refer to the Annual Report for further information.

4. Breakdown of Income Received

Actual Income to 31 March 2019

Income raised from Fundraising events and Profile Raising events £44,529

Income raised from Friends Scheme, including Gift Aid £7,990

Income received for Awards and Bursaries - General Education Fund £8,510 (total donations and gift aid received)

Crichton Foundation

Report of the Trustees for the Year Ended 31st March 2019

ACHIEVEMENT AND PERFORMANCE

5. Volunteer Recognition

The Foundation is grateful for the support of its Members, Patrons and supporters. It also wishes to recognise the sterling efforts of the many volunteers who serve on its committees and support the fund-raising events.

6. Friends Scheme

Individual Friends, Joint Friends & Associate Friends pay an annual subscription and can elect to register for Gift Aid which increases the amount received by the Foundation. During the year to 31 March 2019 subscriptions generated a total of £7,990 in donations, 100% of which is allocated to the Foundation's charitable aims.

7. Management Costs

The Foundation's activities are divided between fund-raising, awareness-raising and the incidental costs of making awards. The total spent on administration, not including direct costs of fund-raising and profile raising to 31st March 2019 was £58,018. This does not include depreciation charges.

FINANCIAL REVIEW

a. Financial Activities

The results for the year to 31 March 2019 are set out in the statement of financial activities on page 10. The surplus amounted to £156,896. The surplus for the year was £44,306 before taking into account realised gains of £20,232 and unrealised gains of £92,358 on investment assets.

At the end of the reporting period, the Foundation has Total Funds of £2,345,371 (2018 -£2,188,475). Included within this total are Restricted Funds of £42,252 (2018 - £37,510). Amounts falling due within one year were £24,601, of which £7,507 were Trade Creditors (2018 - £36,603 and £8,842 respectively).

All monies raised through the Foundation's activities are applied in furtherance of its aims. The Trustees accept, however, that where large projects are identified a percentage management fee will be built into bids seeking funding. There have been no such projects during this financial year.

b. Risk Management Review

The Foundation has in place procedures to assess major risks to which it is exposed and is satisfied that by continuous monitoring of all aspects of its activities and by assessing opinion and recommendations from advisers any such risks will be promptly identified and addressed.

c. Reserves Policy

At the end of the reporting period, the Foundation held reserves of £2,345,371 (2018-£2,188,475). The Foundation's reserves mostly comprise of the funds invested in securities and cash held on their behalf by Brewin Dolphin Limited with a view towards generating the income required to cover expenditure each year. Their advice is given at regular meetings of the Executive Committee with regard to the economic climate for investment and maintenance of a balanced portfolio of securities and cash to achieve a realistic return of revenue and capital growth. The Executive Committee agrees the risk profile and investment strategy that is applied to the portfolio throughout the year.

d. Related Parties

The Foundation has a close relationship with the Crichton Stakeholders and attends meetings of the Crichton Campus Leadership Group. It continues to participate in discussions on key issues that affect the Campus and the Crichton Quarter in general. Nominated representatives of the academic institutions and the Crichton Trust sit as appointed Trustees on the Foundation's Board.

Stakeholders include: Dumfries and Galloway Council, the University of Glasgow, the University of the West of Scotland, Dumfries and Galloway College, Scotland's Rural College, the Scottish Funding Council, the Crichton Trust, the Open University in Scotland, Scottish Enterprise, the Scottish Parliament and NHS Dumfries and Galloway.

During the year a number of grants were made to stakeholder organisations. These transactions were agreed by the Awards Committee and ratified by the Board where appropriate. The related parties were Trustees that represented the relevant stakeholder organisations. The titles of these projects, amount of grant and name of appointed Trustees have been declared and confirmation given that these transactions took place at arm's length.

Crichton Foundation

Report of the Trustees for the Year Ended 31st March 2019

FINANCIAL REVIEW

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, the memorandum and articles of association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Trustees

The Trustees for the purpose of charity law, who served during the year and up to date of this report, are set out on the Reference and Administrative Details. There are no restrictions imposed by the governing document other than those normally imposed within the framework of charity and company law.

The Trustees receive no remuneration for their services but they may claim incidental expenses. No such expenses were claimed during the financial year.

Recruitment and appointment of new trustees

The Memorandum and Articles of Association of the company state the number of Trustees shall not be less than three or more than nineteen, unless determined in advance by Special Resolution at a General Meeting. They allow for the election of up to nine Trustees by the Members, a majority of whom should either live or work in Dumfries & Galloway. In addition up to one individual Trustee may be nominated by each of the six specified organisations noted below. There is also provision for up to four co-opted Trustees including a representative from the Crichton University Campus Student Association or Dumfries and Galloway College Student Association and up to three of the Board's choice.

The six organisations with the right to nominate a Trustee are the Crichton Trust, the Board of Management of Dumfries & Galloway College, Dumfries and Galloway Council, the University of Glasgow Court, the Court of the University of West of Scotland and finally Scotland's Rural College.

Trustees may serve three terms of office maximum before having to leave office for a period of at least one year unless acting as Convenor or Vice Convenor at the end of the third term of office, in which case a further four years may be allowed providing re-elected annually.

The Crichton Foundation operated with the following officers:

Andrew Walls FRCS, Convenor
Evelyn Hastings, Vice Convenor
Gordon McKerrow, Honorary Treasurer

COMMITTEE MEMBERSHIP 2018-2019

Executive Committee

Andrew Walls (Chairman), Evelyn Hastings, John Henderson (resigned February 2019) and Gordon McKerrow.

Audit Committee

Tom Aitken (Chairman), Charles Grieve, Isobel Storey (appointed August 2018) and Les Sutton (resigned August 2018)
In attendance: Gordon McKerrow and Andrew Walls.

Awards Committee

Evelyn Hastings (Chairman) Margaret Carruthers, Sue Irving, Arthur Jardine, Valerie McElroy, Netta Moffat and Fraser Sanderson. In attendance: Andrew Walls.

Event Committees

Women of Dumfries and Galloway Lunch

Vicky Jardine-Paterson (Chairman) (resigned March 2019), Lesley Andrews (resigned March 2019), Jenny Colledge (resigned April 2018), Mary Gladstone, Robyn Gladwin (appointed January 2019), Lucy Houston, Elizabeth Ann Hughes, Barbara Kelly, Miranda Leslie (appointed January 2019), Stevie Norris, Helen Steele, Jean Tulloch (resigned March 2019) and Kim Wilson.
In attendance: Andrew Walls.

Crichton Foundation Lunch

Andrew Walls (Chairman), Maureen Crowley (resigned January 2019), Liz Griggs (appointed November 2018), Karen Isles (appointed June 2018), Fiona Kerr, Gordon Kerr and Netta Moffat

Crichton Foundation

Report of the Trustees
for the Year Ended 31st March 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The structure of the Foundation comprises of Members who are entitled to vote at the AGM and Trustees who are also Directors. The Company is managed by a Board of Trustees/Directors. The Board met four times during the year to agree strategies and policies and to monitor activities and finance.

At the Company's AGM on 26 September 2018 Gordon McKerrow and Stevie Norris completed their second Terms of office. Gordon indicated that he would like to be re-elected. It was proposed by Arthur Jardine, seconded by Trevor Knowles and unanimously agreed by those present to re-elect Gordon. Stevie indicated her wish to step down from the Board. Her retiral was accepted by the Members and Andrew thanked her very much for the dedicated service she has given to the Foundation. Lynda Vaughan was nominated as a Board member - proposed by John Henderson, seconded by Valerie McElroy and unanimously elected by the members present.

An induction pack is provided to all newly appointed Trustees, including a copy of the Memorandum and Articles, the Annual Report, and a fact sheet on the Roles of a Charity Trustee.

The Board will keep the skill requirements of Trustees under review and when recruiting new Trustees consider the skills of applicants to ensure they complement or add value to the skills of current Trustees.

The day to day business of the Foundation is supervised by an Executive Committee chaired by Andrew Walls.

The Audit Committee provides an independent oversight of financial reporting and internal controls; it is also responsible for monitoring and reviewing the annual Financial Statements and the Risk Management Policy.

The Foundation operates additional committees for Awards and Events. These are chaired by a person nominated by the Board.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
SC361942 (Scotland)

Registered Charity number
SC024589

Registered office
Browne House
Crichton University Campus
Dumfries
DG1 4ZZ

Trustees

E Hastings OBE	
A Walls FRCS	
A Anderson MA PhD OBE	
V A McElroy	
G McKerrow	
S Norris	- resigned 27.9.18
J Henderson	- resigned 20.5.19
D J Roberts	
C Grieve	
T Knowles	
G C Moule	
J R Brennan	
M A Wearing	
Mrs L J R Vaughan	- appointed 4.7.18

Company Secretary
K Barbour

Crichton Foundation

Report of the Trustees
for the Year Ended 31st March 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Auditors

Farries, Kirk and McVean
Chartered Accountants
Statutory Auditors
Dumfries Enterprise Park
Heathhall
Dumfries
DUMFRIESSHIRE
DG1 3SJ

Bankers

Clydesdale Bank PLC
84-86 High Street
Dumfries
DG1 2BJ

Investment Managers

Brewin Dolphin Ltd
Sixth Floor
Atria One
144 Morrison Street
Edinburgh
EH3 8BR

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees (who are also the directors of Crichton Foundation for the purposes of company law) are responsible for preparing the Report of Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

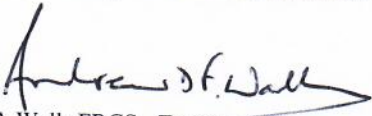
AUDITORS

The Trustees will propose auditors for appointment at the forthcoming Annual General Meeting.

Crichton Foundation

Report of the Trustees
for the Year Ended 31st March 2019

Approved by order of the board of trustees on 22nd August 2019 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Andrew D. Wall', with a long horizontal flourish extending to the right.

A Walls FRCS - Trustee

**Report of the Independent Auditors to the Trustees and Members of
Crichton Foundation**

Opinion

We have audited the financial statements of Crichton Foundation (the 'charitable company') for the year ended 31st March 2019 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**Report of the Independent Auditors to the Trustees and Members of
Crichton Foundation**

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members and trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Rodney Palmer, BA CA (Senior Statutory Auditor)

for and on behalf of Farries, Kirk and McVean

Chartered Accountants

Statutory Auditors

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Dumfries Enterprise Park

Heathhall

Dumfries

DUMFRIESSHIRE

DG1 3SJ

22nd August 2019

Crichton Foundation

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31st March 2019

	Notes	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	17,150	10,000	27,150	10,654
Other trading activities	3	44,529	-	44,529	33,065
Investment income	4	84,388	-	84,388	87,294
Total		146,067	10,000	156,067	131,013
EXPENDITURE ON					
Raising funds		55,550	-	55,550	54,099
Charitable activities	5				
Profile Raising		30,565	-	30,565	31,851
Awards		15,528	5,258	20,786	42,631
Governance Costs		4,860	-	4,860	4,620
Total		106,503	5,258	111,761	133,201
Net gains/(losses) on investments		112,590	-	112,590	(126,275)
NET INCOME/(EXPENDITURE)		152,154	4,742	156,896	(128,463)
RECONCILIATION OF FUNDS					
Total funds brought forward		2,150,965	37,510	2,188,475	2,316,938
TOTAL FUNDS CARRIED FORWARD		2,303,119	42,252	2,345,371	2,188,475

The notes form part of these financial statements

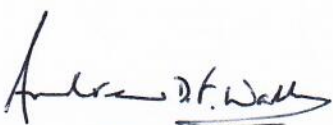
Crichton Foundation

Balance Sheet
At 31st March 2019

	Notes	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
FIXED ASSETS					
Tangible assets	12	2,046	-	2,046	483
Investments	13	2,175,590	-	2,175,590	2,056,732
		<u>2,177,636</u>	<u>-</u>	<u>2,177,636</u>	<u>2,057,215</u>
CURRENT ASSETS					
Debtors	14	6,530	-	6,530	803
Cash at bank and in hand		143,554	42,252	185,806	172,060
		<u>150,084</u>	<u>42,252</u>	<u>192,336</u>	<u>172,863</u>
CREDITORS					
Amounts falling due within one year	15	(24,601)	-	(24,601)	(36,603)
NET CURRENT ASSETS		<u>125,483</u>	<u>42,252</u>	<u>167,735</u>	<u>136,260</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		2,303,119	42,252	2,345,371	2,193,475
CREDITORS					
Amounts falling due after more than one year	16	-	-	-	(5,000)
NET ASSETS		<u>2,303,119</u>	<u>42,252</u>	<u>2,345,371</u>	<u>2,188,475</u>
FUNDS	17				
Unrestricted funds				2,303,119	2,150,965
Restricted funds				42,252	37,510
TOTAL FUNDS				<u>2,345,371</u>	<u>2,188,475</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved and authorised for issue by the Board of Trustees on 22nd August 2019 and were signed on its behalf by:


A Walls FRCS-Trustee

The notes form part of these financial statements

Crichton Foundation

Notes to the Financial Statements for the Year Ended 31st March 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

All resources expended are inclusive of irrecoverable VAT.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Tenants improvements	- Straight line over 14 years
Office equipment	- 25% on cost
Computer equipment	- 25% on cost

The assets' residual values and useful lives are reviewed, and adjusted, if appropriate, at the end of each reporting period.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds comprise a General fund and may also include Designated funds from time to time. General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes. Designated funds have been set aside for a particular purpose by the trustees although such funds may still be used at the discretion of the Trustees.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The company contributes to personal pension plans of its employees. The pension costs charged in the financial statements represent the contributions payable by the charity in the year.

Crichton Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st March 2019

1. ACCOUNTING POLICIES - continued

Investments

Investments are included in the balance sheet at market value. Unrealised gains or losses on revaluation are taken to the Statement of Financial Activities in each appropriate year. Gains or losses on disposal during the year period are separately identified within the Statement of Financial Activities.

Financial instruments

Cash and bank

Cash and bank comprises cash on hand and call deposits.

Trade debtors

Trade debtors are amounts due from customers in the ordinary course of activities.

Trade debtors are recognised initially at the transaction price and represent the full value of the services charged to customers, including any amounts charged on for third parties.

Trade creditors

Trade creditors are obligations to pay for services that have been acquired in the ordinary course of activity from suppliers.

Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date they are presented as non current liabilities.

Awards and donations committed but unpaid

Awards and donations committed but unpaid are those where the charitable company has agreed to make an award but not actually paid it out yet, either because conditions are to be satisfied to obtain the award or because the commitment was for a future period.

Provisions and contingencies

Provisions are recognised when the company has a present legal or constructive obligation as a result of past events; it is probable that an outflow of resources will be required to settle the obligation; and the amount of the obligation can be estimated reliably.

2. DONATIONS AND LEGACIES

	2019	2018
	£	£
Donations	5,479	1,234
Gift aid	3,031	2,280
Legacies	12,000	-
Friends of Crichton Foundation	6,640	7,140
	<u>27,150</u>	<u>10,654</u>

3. OTHER TRADING ACTIVITIES

	2019	2018
	£	£
Fundraising events	35,292	26,816
Profile raising	9,237	6,249
	<u>44,529</u>	<u>33,065</u>

Crichton Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st March 2019

4. INVESTMENT INCOME

	2019	2018
	£	£
Portfolio income	84,210	87,176
Deposit account interest	178	118
	<u>84,388</u>	<u>87,294</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct costs	Grant funding of activities (See note 6)	Support costs (See note 7)	Totals
	£	£	£	£
Profile Raising	3,961	-	26,604	30,565
Awards	-	20,728	58	20,786
Governance Costs	-	-	4,860	4,860
	<u>3,961</u>	<u>20,728</u>	<u>31,522</u>	<u>56,211</u>

6. GRANTS PAYABLE

	2019	2018
	£	£
Awards	<u>20,728</u>	<u>42,538</u>

The total grants paid to institutions during the year was as follows:

	2019	2018
	£	£
Dumfries & Galloway College - Discretionary Fund	-	12,000
Dumfries & Galloway College - Crichton Foundation Prize	1,000	1,000
Crichton University Campus Student Association - Sports Equipment	1,775	788
CUC Boat Club	-	900
Lets Get Sporty	-	100
Crichton Trust - care campus	-	15,000
Crichton Trust - celebrating the Crichton heritage	-	500
Joe and Jenny Smith Sculptural Slateworks	4,630	-
University of West of Scotland - Fitness for Practice Student Group	73	-
University of Glasgow - Crichton Campus Publication	500	-
	<u>7,978</u>	<u>30,288</u>

The total grants paid to individuals during the year was as follows:

	2019	2018
	£	£
Carson Bursaries	4,200	4,100
Post Graduate Excellence Award	-	1,000
Crichton Foundation Hardship	3,950	(400)
General Education Award	3,600	7,050
David Landale Award	1,000	500
	<u>12,750</u>	<u>12,250</u>

Awards granted are those awards committed in the year and to be paid to individuals and institutions.

Crichton Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st March 2019

7. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Profile Raising	26,604	-	26,604
Awards	58	-	58
Governance Costs	-	4,860	4,860
	<u>26,662</u>	<u>4,860</u>	<u>31,522</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019 £	2018 £
Auditors' remuneration	4,860	4,620
Depreciation - owned assets	527	158
Hire of plant and machinery	419	422
	<u>5,806</u>	<u>5,200</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2019 nor for the year ended 31st March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2019 nor for the year ended 31st March 2018.

10. STAFF COSTS

	2019 £	2018 £
Wages and salaries	43,774	39,330
Social security costs	266	176
Other pension costs	2,188	1,966
	<u>46,228</u>	<u>41,472</u>

The average monthly number of employees during the year was as follows:

	2019	2018
Administration and support	3	2

No employees received emoluments in excess of £60,000.

In addition the average monthly number of unpaid Trustees acting during the year under review was 11 (2018 - 11).

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	10,654	-	10,654
Other trading activities	33,065	-	33,065
Investment income	87,294	-	87,294

Crichton Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st March 2019

11. **COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
Total	131,013	-	131,013
EXPENDITURE ON			
Raising funds	54,099	-	54,099
Charitable activities			
Profile Raising	31,851	-	31,851
Awards	37,938	4,693	42,631
Governance Costs	4,620	-	4,620
Total	128,508	4,693	133,201
Net gains/(losses) on investments	(126,275)	-	(126,275)
NET INCOME/(EXPENDITURE)	(123,770)	(4,693)	(128,463)
RECONCILIATION OF FUNDS			
Total funds brought forward	2,274,735	42,203	2,316,938
TOTAL FUNDS CARRIED FORWARD	2,150,965	37,510	2,188,475

12. **TANGIBLE FIXED ASSETS**

	Tenants improvements £	Office equipment £	Computer equipment £	Totals £
COST				
At 1st April 2018	18,334	6,119	2,071	26,524
Additions	-	-	2,090	2,090
At 31st March 2019	18,334	6,119	4,161	28,614
DEPRECIATION				
At 1st April 2018	18,334	6,110	1,597	26,041
Charge for year	-	9	518	527
At 31st March 2019	18,334	6,119	2,115	26,568
NET BOOK VALUE				
At 31st March 2019	-	-	2,046	2,046
At 31st March 2018	-	9	474	483

Crichton Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st March 2019

13. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1st April 2018	
Additions	2,056,732
Disposals	342,040
Unrealised gains	(315,540)
	<u>92,358</u>
At 31st March 2019	<u>2,175,590</u>
 NET BOOK VALUE	
At 31st March 2019	<u>2,175,590</u>
At 31st March 2018	<u>2,056,732</u>

There were no investment assets managed outside the UK.

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Trade debtors	796	37
Other debtors	2,200	-
Prepayments and accrued income	<u>3,534</u>	<u>766</u>
	<u>6,530</u>	<u>803</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Trade creditors	7,507	8,842
Social security and other taxes	1,799	686
Accruals and deferred income	9,795	9,575
Awards and donations committed but unpaid	<u>5,500</u>	<u>17,500</u>
	<u>24,601</u>	<u>36,603</u>

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2019 £	2018 £
Awards and donations committed	<u>-</u>	<u>5,000</u>

Crichton Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st March 2019

17. MOVEMENT IN FUNDS

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	2,124,818	150,792	1,362	2,276,972
Friends of Crichton Foundation	19,147	5,312	(5,312)	19,147
Hardship Fund	7,000	(3,950)	3,950	7,000
	<u>2,150,965</u>	<u>152,154</u>	<u>-</u>	<u>2,303,119</u>
Restricted funds				
Lloyds Henry Duncan Fund	2,161	-	-	2,161
Carson Reserve Fund	15,942	(4,200)	-	11,742
Sir David Landale Prize Fund	19,407	(1,058)	-	18,349
Terry Prize Fund	-	10,000	-	10,000
	<u>37,510</u>	<u>4,742</u>	<u>-</u>	<u>42,252</u>
TOTAL FUNDS	<u>2,188,475</u>	<u>156,896</u>	<u>-</u>	<u>2,345,371</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	140,755	(102,553)	112,590	150,792
Friends of Crichton Foundation	5,312	-	-	5,312
Hardship Fund	-	(3,950)	-	(3,950)
	<u>146,067</u>	<u>(106,503)</u>	<u>112,590</u>	<u>152,154</u>
Restricted funds				
Terry Prize Fund	10,000	-	-	10,000
Carson Reserve Fund	-	(4,200)	-	(4,200)
Sir David Landale Prize Fund	-	(1,058)	-	(1,058)
	<u>10,000</u>	<u>(5,258)</u>	<u>-</u>	<u>4,742</u>
TOTAL FUNDS	<u>156,067</u>	<u>(111,761)</u>	<u>112,590</u>	<u>156,896</u>

Crichton Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st March 2019

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.18 £
Unrestricted Funds				
General fund	2,255,588	(131,310)	540	2,124,818
Friends of Crichton Foundation	19,147	7,140	(7,140)	19,147
Hardship Fund	-	400	6,600	7,000
	<u>2,274,735</u>	<u>(123,770)</u>	<u>-</u>	<u>2,150,965</u>
Restricted Funds				
Lloyds Henry Duncan Fund	2,161	-	-	2,161
Carson Reserve Fund	20,042	(4,100)	-	15,942
Sir David Landale Prize Fund	20,000	(593)	-	19,407
	<u>42,203</u>	<u>(4,693)</u>	<u>-</u>	<u>37,510</u>
TOTAL FUNDS	<u>2,316,938</u>	<u>(128,463)</u>	<u>-</u>	<u>2,188,475</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	123,873	(128,908)	(126,275)	(131,310)
Friends of Crichton Foundation	7,140	-	-	7,140
Hardship Fund	-	400	-	400
	<u>131,013</u>	<u>(128,508)</u>	<u>(126,275)</u>	<u>(123,770)</u>
Restricted funds				
Sir David Landale Prize Fund	-	(593)	-	(593)
Carson Reserve Fund	-	(4,100)	-	(4,100)
	<u>-</u>	<u>(4,693)</u>	<u>-</u>	<u>(4,693)</u>
TOTAL FUNDS	<u>131,013</u>	<u>(133,201)</u>	<u>(126,275)</u>	<u>(128,463)</u>

Crichton Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st March 2019

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	2,255,588	19,482	1,902	2,276,972
Friends of Crichton Foundation	19,147	12,452	(12,452)	19,147
Hardship Fund	-	(3,550)	10,550	7,000
Restricted funds				
Lloyds Henry Duncan Fund	2,161	-	-	2,161
Carson Reserve Fund	20,042	(8,300)	-	11,742
Sir David Landale Prize Fund	20,000	(1,651)	-	18,349
Terry Prize Fund	-	10,000	-	10,000
	<u>42,203</u>	<u>49</u>	<u>-</u>	<u>42,252</u>
TOTAL FUNDS	<u>2,316,938</u>	<u>28,433</u>	<u>-</u>	<u>2,345,371</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	264,628	(231,461)	(13,685)	19,482
Friends of Crichton Foundation	12,452	-	-	12,452
Hardship Fund	-	(3,550)	-	(3,550)
	<u>277,080</u>	<u>(235,011)</u>	<u>(13,685)</u>	<u>28,384</u>
Restricted funds				
Terry Prize Fund	10,000	-	-	10,000
Carson Reserve Fund	-	(8,300)	-	(8,300)
Sir David Landale Prize Fund	-	(1,651)	-	(1,651)
	<u>10,000</u>	<u>(9,951)</u>	<u>-</u>	<u>49</u>
TOTAL FUNDS	<u>287,080</u>	<u>(244,962)</u>	<u>(13,685)</u>	<u>28,433</u>

Crichton Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st March 2019

17. MOVEMENT IN FUNDS - continued

Transfers between funds

During the year there was a transfer of £5,312 from the Friends of Crichton Fund to the General Fund which represents the surplus for the year from Friends memberships. Also £7,000 was transferred from the General Fund to the designated Hardship Fund. This was reduced by £3,050 which was unspent from the previous year.

The Friends of Crichton Foundation is an opportunity for individuals to become members of the Foundation and pay an annual subscription. Such income is accounted for within the Designated Fund and the surplus in each year is usually transferred to the General Fund for use as grant awards.

The designated Hardship Fund represents funds set aside by the Trustees for use in making Hardship Grants to qualifying students who are able to demonstrate a need.

The Carson Reserve Fund represents specific funding donated to the Foundation for the restricted purpose of providing bursaries of up to £500 per student to students who have completed one year at Dumfries & Galloway College and are then enrolled on an undergraduate course at Crichton University Campus.

The Lloyds Henry Duncan Fund represents a donation made by Lloyds toward covering the cost of an event in 2012. The event in question actually ran at a profit but Lloyds did not require a refund of the donation, merely asking that it be retained and used against future loss making events. The fund therefore remains as restricted for use against such an event in the future.

The Sir David Landale Prize Fund is to be used initially, but with flexibility for the future, to provide an annual award of £500, plus associated costs, to a single outstanding University student on the Crichton Campus. In October 2018 Lady Landale requested the award be increased to £1,000 per annum with immediate effect.

The Terry Prize Fund is to be used to provide two annual awards of £500, to two students studying Environmental Science and Sustainability or its successor at the University of Glasgow.

18. RELATED PARTY DISCLOSURES

During the year under review £14,218 (2018 - £13,416) was paid for event hire at the Easterbrook Hall. The Easterbrook Hall is run by the Crichton Trust. Furthermore, £530 (2018 - £689) was paid to the Crichton Trust for telephone rental and charges. The Crichton Trust is a related party as Janet Brennan was a Trustee representing the Crichton Trust during the year under review. Also, in the previous year £15,600 was awarded to the Crichton Trust in awards.

During the year under review £500 was awarded to University of Glasgow in awards. Trustee Anne Anderson is Vice Principal and Head of the College of Social Sciences and Gender Champion of University of Glasgow.

During the year under review £1,000 (2018 - £13,000) was awarded to Dumfries & Galloway College in awards. Trustee John Henderson is a Board member of Dumfries & Galloway College.

During the year under review £1,775 (2018 - £1,688) was awarded to the Crichton University Campus Students Association in awards. Trustee Malcolm Wearing is a board member of the Students Association.

During the year under review the Foundation received an unrestricted donation from Trustee Andrew Walls of £1,000.

19. PENSION COMMITMENTS

The charity pays contributions in to the personal pension plans of its employees. The pension cost charge represents contributions due by the charity to the fund and amount to £2,188 (2018 - £1,966). There was £279 (2018 - £177) outstanding at the year end.

Crichton Foundation

Notes to the Financial Statements - continued
for the Year Ended 31st March 2019

20. FINANCIAL INSTRUMENTS

The carrying amounts of the company's financial instruments are as follows:

	2019	2018
Financial assets		
Debt instruments measured at amortised cost:		
Trade debtors	796	37
Other debtors	200	-
Total	<u>£996</u>	<u>£37</u>
Financial liabilities		
Measured at amortised cost:		
Trade creditors	7,506	8,842
Accruals and deferred income	9,795	9,575
Other creditors	5,500	29,500
Total	<u>£22,801</u>	<u>£47,917</u>